



# 2018 Minnesota Renaissance Festival

www.renaissancefest.com • (952) 496.9232 • fundraising@renaissancefest.com  
WEEKENDS AUGUST 18 – SEPTEMBER 30 • PLUS LABOR DAY & FRIDAY SEPTEMBER 28 • 9AM – 7PM

## 1 Day King's Crew Application



The Minnesota Renaissance Festival is contracting nonprofit groups to generate revenue through performing tasks as needed by the MN Renaissance Festival. The tasks include directing cars, picking up trash and recycling, and/or working at a concession stand. The 1 Day King's Crew fundraiser can be a perfect fit for groups with limited availability!

### JOBS/RESPONSIBILITIES

#### • Possible Responsibilities:

- Cars 4 Cash: Directing and filling parking lots
- Bags 4 Bucks: Picking up garbage and recycling from the grounds and receptacles to dumpsters and compactors
- Food 4 Funds: Performing duties in food booths

*\*Responsibilities are not pre-assigned to any group; responsibilities will be assigned when group arrives on their volunteer date.*

• **Group Staffing:** Quantity ranges from 10 – 15 per day (depending on the volume of the weekend)

• **Age Requirements:** Half of the volunteers must be 18 years or older and the other half can be 16 years or older

### FESTIVAL INFO

• **Directions & Parking:** Take Highway 41 North for about 1/2 mile. Go over the railroad tracks and take a left at the Renaissance Festival Billboard. Follow the road (Chestnut Blvd) for about 1 mile out to the Festival Grounds. Please park in the participant parking lot.

• **Check In:** Located at CKC near C-Gate. General questions will be answered and Passes will be distributed.

• **Check-Out:** Check out with designated Supervisors. Turn in Lanyards and vests.

• **Start Time:** 8:30am. Please allow 15 – 20 minutes for parking and shuttling.

• **End Time:** 7:00pm (depending on date contracted)

### OTHER INFO

#### • Payment:

- Amount is determined on individual contracts
- Groups will be paid on or before November 12th, 2018
- Groups that are contracted more than one day will receive one check for all dates worked
- If the group is unable to supply the quantity of volunteers required by the contract, the Festival will supply them at the rate of \$10 per hour

• **Training:** Groups will be given a tour and shown locations of Compactor, Dumpsters, Privy, Access Points, Parking Lots, etc. Responsibilities, Breaks and Safety will also be explained.

• **Food & Beverage:** 1 box lunch will be provided per volunteer. Meat and Vegetarian options are available. Water will be provided in break areas.

#### • Dress Code:

- Tee Shirt with sleeves (no inappropriate slogans or logos)
- Shorts, mid-thigh length (no shorter)
- Festival Vest (Festival provides)
- Tennis Shoes

#### • Supplies will be provided:

- Disposable Gloves
- Garbage Bags
- Wagons
- Roll Towels & Soap
- Ponchos (on rainy days)
- Flags
- Flashlights
- Radios

#### • Items you may bring:

- Bug Spray
- Sunscreen
- Sunglasses
- Rain Gear

To expedite the review of your Fundraising Application, please email or mail your completed form to Stephanie Whipps, HR & Vendor Relations Director

Email: [fundraising@renaissancefest.com](mailto:fundraising@renaissancefest.com)

Address: 12364 Chestnut Blvd, Shakopee, MN 55379



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### ORGANIZATION INFO

ORGANIZATION NAME \_\_\_\_\_

ORGANIZATION ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_

PHONE # \_\_\_\_\_ PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

WEBSITE \_\_\_\_\_ EMAIL \_\_\_\_\_

ORGANIZATION FEDERAL TAX ID# (Must be 9 digits long, does not contain letters) \_\_\_\_\_

ORGANIZATION FEDERAL TAX NAME (as shown on your Income Tax Return) \_\_\_\_\_

### PRIMARY CONTACT INFO

CONTACT NAME \_\_\_\_\_ TITLE \_\_\_\_\_

CONTACT ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### NETWORKING QUESTIONS

How did you hear about the MRF fundraising opportunity? \_\_\_\_\_

Primary reason for participating in the MRF Fundraiser? \_\_\_\_\_

Why would your organization be successful in the MRF Fundraiser? \_\_\_\_\_

### FUNDRAISING DATES AVAILABLE

	Weekend 1	Weekend 2	Weekend 3	Weekend 4	Weekend 5	Weekend 6	Weekend 7
<b>Friday</b>							September 28
<b>Saturday</b>	August 18	August 25	September 1	September 8	September 15	September 22	September 29
<b>Sunday</b>	August 19	August 26	September 2	September 9	September 16	September 23	September 30
<b>Monday</b>			September 3				



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### POTENTIAL EARNING INFORMATION

How much does your organization wish to earn? \_\_\_\_\_

What will the earnings be used for? \_\_\_\_\_

### PREVIOUS EXPERIENCE

Has your organization worked at the MRF before? \_\_\_\_\_

If so, what booths? \_\_\_\_\_

What did you like most about your previous MRF Fundraising experience? \_\_\_\_\_

Has your organization worked other fundraisers or events? \_\_\_\_\_

If yes, please list event(s) \_\_\_\_\_

What did you like most about previous fundraising event(s)? \_\_\_\_\_

Does your organization have any of the following experience?  COOKING  CASH HANDLING  HAWKING

### ORGANIZATION SPECIFICS

Please provide organization worked at the MRF before? \_\_\_\_\_

What is your organization mission? \_\_\_\_\_

What year was your organization established? \_\_\_\_\_

What is the greatest accomplishment of your organization? \_\_\_\_\_

What awards or honors has your organization received? \_\_\_\_\_

*Please indicate how communication between organization and MRF should be directed:*

PLEASE CONTACT AND SEND DIRECT  
CORRESPONDENCE TO OUR  
ORGANIZATION

PLEASE CONTACT AND SEND DIRECT  
CORRESPONDENCE TO OUR  
CONTACT PERSON

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

*Please copy all forms for your records. For questions regarding this form, call 952.496.9232.*